

# Training opportunities

13 May 2024

## OVERVIEW

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The internal auditor has recommended that training for councillors and the clerk is a standard item on the meeting agenda.

Councillors need to determine what training is required for council to operate effectively, achieve its aims, objectives and priorities, and ensure it keeps up to date with all new legislation.

The council has a Training and Development Policy which outlines the council's policy, and training and development available to councillors and the Clerk.

## OALC TRAINING 2024

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• Essentials of employing people	13/05/24	£30	Zoom
• Councillor fundamentals	11/06/24	£60	Zoom
• Roles and Responsibilities	17/06/24	100	Burford
• Contractor management	02/07/24	£15	Zoom
• Planning community events	10/07/24	£50	Zoom
• Risk Assessments	15/07/24	£20	Zoom
• Cybersecurity	05/08/24	£25	Zoom
• Staff appraisals	16/09/24	£30	Zoom

The OALC website, [oalc.org.uk](http://oalc.org.uk), lists more training options.

## SLCC TRAINING 2024-2025

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- SLCC National Conference, 08 – 09 October 2024  
¼ of cost – circa £110  
2 day conference for Clerks
- SLCC Practitioner Conference, 29 – 30 January 2025  
¼ of cost – circa £110  
2 day conference for Clerks
- PIALC – online e-learning course – Clerk will cover cost

## BUDGET

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Training budget for 2024-25	£350.00
Budget used to date	£0.00
Budget remaining (30/04/24)	£350.00