

Scheme of delegation to the Clerk

Council: Sandford St Martin Parish Council

Approved:

- 1 As listed in the approved Standing Orders
- 2 As listed in the approved Financial Regulations
- 3 As listed in the employment contract
- 4 As listed in the job description
- 5 As listed in approved policies and procedures
- 6 To manage the Civic Protocol Procedure and liase with local organisations as required
- 7 To purchase parish maintenance consumables and supplies as required for repairs, maintenance, and health and safety
- 8 To purchase adminstration consumables and supplies as required for council administration
- 9 To purchase replacement parts and consumables for the defibrillator as required