

event to provide insights into submitting an award-winning application for each award level. Increasing your chances of achieving the award level hoped for. This event is open to clerks, councillors and council staff interested in the scheme.

Speakers: Charlotte Eisenhart, Anders Hanson and Lisa Etchell (NALC)

Tickets here [LOCAL COUNCIL AWARD SCHEME - PREPARING AN AWARD WINNING APPLICATION Tickets, Wed 23 Nov 2022 at 12:00 | Eventbrite](#)

## 2. Training for councillors, and clerks too.

The majority of OALC training is delivered via Zoom although we will have one or two face to face training events this year depending on the topic, the location and the trainer.

Our Zoom training courses are limited to 14- 20 participants, depending on the trainer. We do training **not** webinars and our trainers are always experienced and knowledgeable practitioners, they know their subject and they know this level of local government. Our courses fill up quickly and as a consequence we often have waiting lists.

**Bookings close one week before the date of the course. When bookings have closed we will then send to all those booked on the course the Zoom joining instructions, the presentation (where appropriate) and any other papers. We ask that you confirm your attendance, no shows are annoying and a waste of taxpayer’s money especially when there is a waiting list.**

Please note our revised cancellation and late payment policy which is on the website

All courses can be booked online here <https://www.oalc.org.uk/events>

date	subject	time	trainer	location
October 10 <sup>th</sup>	Emergency Planning		OCC Emergency Planning Team	FULL
October 17 <sup>th</sup>	How to be an Internal Auditor	10am - noon	Jane Olds	NEW COURSE In person Begbroke Village Hall OX5 1RN Places available
October 20 <sup>th</sup>	Internal Controls Budgeting	10-11.30am 1-2.30pm	Steve Parkinson	Zoom 10 places Zoom 13 places
November 8 <sup>th</sup>	Councillor Fundamentals	10am -12 noon	Kim Bedford	Zoom 13 places
November 21 <sup>st</sup>	Planning	10am -1pm	Phil Shaw	West Oxfordshire DC offices Witney 23 places