

Report – Sandford St Martin notice board – new lock

02 October 2022

OVERVIEW

Sandford St Martin Parish Council noticeboard only has one key to the lock, and it has not been possible to source extra keys. This limits the use of the noticeboard and there is a risk that the noticeboard cannot be used.

BACKGROUND INFORMATION

There is currently only one key for the noticeboard in Sandford St Martin. The key is held by Cllr Wheeler-Booth, who puts up notices on behalf of the Clerk.

An extra key has been sought, but unfortunately it has not been possible to obtain or have cut a spare.

The Parish Council is legally obliged to hold certain information on its noticeboard, for example meeting dates and agendas.

LGA 1972 sch 12 para 10(2)(a) sets out the need for the notice of time and place for meetings to be displayed in a conspicuous place.

The High Court case CO/1172/2021 deemed a conspicuous place to be a “geographical location” so as not to disadvantage those “who lack the access to the technology needed for remote access”.

The City of York recently had to postpone meeting after failing to properly advertise meetings on its noticeboard. Their Monitoring Officer stated that it would have been unlawful for the meetings to go ahead.

CLERK RECOMMENDATIONS/COUNCIL DECISIONS

- To delegate authority to the Clerk or a Councillor to organise the purchase and installation of a new lock for the Sandford St Martin noticeboard.
- To have three keys for the noticeboard
- To assign keys:
 - 1 - Clerk
 - 2 – Cllr Wheeler-Booth
 - 3 – Cllr to be agreed