Clerk request for training

25 November 2021

# Overview

Clerk would like to attend the following trainings and event.

# Experienced Clerk Training

* Tuesday 18/01/22 – Online
* Cost - £55.00
* A refresher course designed for clerks who have attended initial training and wish to know more. This session is designed for more experienced clerks to build upon the basics covered in core training, receive key updates and refresh knowledge of local council procedure and practice.
* Organised by OALC

# Depositing records Advice for parish councils

* Friday 11/03/22– Online
* Cost - £5.00
* This online session, led by archivists at Oxfordshire History Centre, will offer guidance on the appraisal, retention, and deposit of records created and held by parish councils
* Organised by OALC

# SLCC Practitioner Conference – 3 day virtual conference

* 15 – 17 February 2022 - Online
* Total cost - £75; Sandford St Martin contribution - £25
* Sessions include:  
  Community engagement GDPR – Subject Access Requests  
  Council development Open space management  
  Risk assessments Procurement  
  Networking sessions Play areas  
  Time management Burial grounds and memorial safety  
  Decision making

# Budget

Total cost of above £85.00

Training budget for 2021-22 £160.00

Budget used to date £33.33

Budget remaining (25/11/21) £126.67