

clerk@sandfordstmartin.org.uk

From: Sandford Clerk <sandfordclerk@hotmail.co.uk>
Sent: 03 September 2020 16:41
To: clerk@sandfordstmartin.org.uk
Subject: Fw: Oxfordshire Together - Snow Wardens

Anne Ogilvie
Parish Clerk
Sandford St Martin Parish Council

From: McNaught2, Rebecca - Communities <Rebecca.McNaught2@Oxfordshire.gov.uk>
Sent: 19 August 2020 14:52
Subject: Oxfordshire Together - Snow Wardens

Dear Clerks


Following the winter preparations email you received at the end of July, I am sending you a reminder of one of our Highways How To Guides, recently published on our website [here](#)

We will have a limited supply of snow shovels available for parish councils who start up a snow warden scheme this year, please contact us for further information.

	How To: Manage Salt Bins	HTG07
Basic Equipment Required		

<p>Personal Protective Equipment (PPE)</p> <p>Equipment provided by OCC:</p> <ul style="list-style-type: none"> • Hi-Vis Vest <p>Funding from OCC subject to availability for:</p> <ul style="list-style-type: none"> • Warm Gloves 	<p>Basic Tools</p> <p>Funding from OCC subject to availability for:</p> <ul style="list-style-type: none"> • Plastic Snow Shovel • Grit Bins – available at cost of £250 from OCC. (subject to assessment) <p>Other Tools (not provided by OCC)</p> <ul style="list-style-type: none"> • See Snow Guide 	<p>Insurance</p> <p>(provided by appointing body – usually the Town/Parish Council)</p> <ul style="list-style-type: none"> • £10m public liability • Occupiers of property have a legal duty to clear snow from pathways to prevent injury to visitors. • There is no law preventing you from clearing snow on public pavements.
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What needs doing?



OCC routinely spreads salt on defined routes on forecasts of ice or snow. The gritting route is available to view on the OCC website: [OCC GRITTING ROUTES](#). Pavements only get very limited attention mainly in times of snow and generally only those heavily used i.e. town centres. Many local communities already help themselves and OCC can assist others by offering advice and supplying basic equipment as above. A Parish/Town Council may wish to appoint a volunteer snow warden to be responsible for management of salt bins and co-ordination of snow clearance and gritting of roads, not on the gritting route, as well as pavements.

Health & Safety Standards

1. PPE to be worn.
2. Work is to take place on unclassified roads with a speed limit of 30mph or less, and pavements only.
3. Use OCC Snow Guide: [OCC SNOW GUIDE](#)
4. [OCC Manual Handling Policy](#)

Method Statement

1. Carry out [Risk Assessment](#).
2. Apply salt to the surface when ice is forecast, especially of heavily used routes & routes used by the vulnerable.
3. Following snowfall clear snow on these routes, and others, according to the OCC Snow Guide, and re-apply salt
4. Record location/date/description of any work done & contact volunteercoordinationteam@oxfordshire.gov.uk

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