

## SANDFORD ST. MARTIN PARISH COUNCIL

**To: ALL MEMBERS OF SANDFORD ST. MARTIN PARISH COUNCIL.**

**You are hereby invited to attend the PARISH COUNCIL MEETING of SANDFORD ST. MARTIN PARISH COUNCIL to be held on Thursday 10<sup>th</sup> January at 7pm at SANDFORD ST. MARTIN PARISH HALL for the transaction of the business set out in the agenda below.**

---

**Clerk to the Parish Council**  
**Email: sandfordclerk@hotmail.co.uk**

---

### **AGENDA**

**1. To receive apologies for absence**

**2. Declarations of Interest - the Chairman**

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

**3. Minutes of the last meeting - the Chairman**

- 3.1 To approve the minutes of the Parish Council meeting held on 29<sup>th</sup> November 2018.  
(*Paper 2*)  
Matters arising not on agenda (for information only)

**4. Ledwell Village Green – the Chairman**

- 4.1 Update on current position

**5. Finance - the Chairman and Clerk**

- 5.1 Precept confirmation  
5.2 Risk assessment 2018-19  
5.3 Internal audit 2018-19

**6. Website**

- 6.1 Update - The Clerk

**7. Planning**

- 7.1 Application 18/03498/HHD – Deadline 10<sup>th</sup> January

**8. To receive items for next agenda, date and location of next meetings.**

*Papers enclosed to support agenda.*

| <b>Paper number</b> | <b>Paper title</b>   |
|---------------------|--|
| 1.                  | Agenda – 10 <sup>th</sup> January 2019                       |
| 2.                  | Draft Minutes of meeting held 29 <sup>th</sup> November 2018 |
| 3.                  | Risk Assessment 2018-19                                      |
| 4.                  | Internal Audit 2018-19                                       |
|                     |  |

Signed: **R Johnson**