

SANDFORD ST. MARTIN PARISH COUNCIL 2018

Approved Minutes of the Annual Meeting of Sandford St. Martin Parish Council held on 14th May 2018, at Sandford St. Martin Parish Hall.

Meeting Commenced at 8.30pm.

Councillors Present: Ian Hames (Chair), Emily Wheeler-Booth, Jo Miles, Clive Hill

Public: 15

County Councillor: Cllr. Ian Hudspeth

District Councillor: Dave Jackson

Clerk: Rachel Johnson

AGENDA ISSUES DISCUSSED ITEM

420. **To receive apologies for absence :** Cllr. James Rowe

421. **Election of Chair:** Cllr. Ian Hames was re-elected as Chairman. He was proposed by Cllr. Emily Wheeler Booth and seconded by Cllr. Clive Hill.

422. **Declarations of Interest.** No further issues were raised.

423. **Minutes and matters arising of the last meeting:** The minutes of the last meeting were presented and approved.

424. **Reports**

I. Mill lane maintenance

Cllr. Jo Miles spoke to County Cllr. Ian Hudspeth regarding the continuation of blocked drains due to leaves, which leads to flooding.

Working party was not feasible as too wet. This is an ongoing issue.

Jo has emailed Paul Wilson at WODC but has so far not received a reply.

Suggestion from a member of the public, Sarah Jones, for the council to speak to Colin Jones, her husband.

RESOLVED THAT, Cllr. Jo Miles will forward email correspondence with WODC onto the Clerk and Cllr. Jo Miles will speak to Colin Jones.

ACTION : Clerk / JM

II. Parish Website update

The Clerk confirmed that a grant had been received for £1921.19. It is to be used within 6 months from the middle of March. Cllr. Ian Hames stated that the website address is www.sandfordstmartin.org.uk. A photograph of Sandford Park Estate was shown. Concern was shown from the public that permission had not been sought prior to putting onto website. It was agreed to let Rocketfuel Creative to continue with website design. Members from the PCC and Parish hall committee asked to be advised on any costs they may incur for website page. Cllr. James Rowe would be asked to look into allocating costs against the grant received and move project forward.

RESOLVED: THAT Cllr. James Rowe will move forward with website, speak to Rocketfuel Creative, and look into costs by referencing against grant received. Any photographs on website will be looked into.

ACTION: JR

III. Ledwell Village Green boundary

Cllr. Ian Hames stated that legal advice was being taken about how to move forward after the Land Tribunal verdict that came out in favour of Mr Simpson. The Executive Committee would meet and report back at the next council meeting.

RESOLVED: THAT the executive committee will seek advice

ACTION: Chair

425.

Year End Accounts

I. Risk assessment 2017-18

The Risk assessment for the financial year 2017-18 was reviewed and approved. It should be noted that there is the risk of further high legal costs in 2018/19. During 2017-18 the risk of large legal costs was deemed to be low risk.

II. Presentation of Internal control effectiveness report 2017-18

This was reviewed and approved.

III. Receipt of Annual Internal Auditor report for year ending 31st March 2018

The Internal auditor report was received and noted. It was confirmed that the Internal Auditor was aware of the Ledwell village green boundary dispute.

IV. Approval of Accounts for year ending 31st March 2018

The council approved the following :

Bank reconciliation 2017-18
Receipts and payments 2017-18
Accounting statements 2017/18
Annual Governance statement 2017/18
Certificate of Exemption 2017/18
Explanation of Significant variances 2017/18

RESOLVED: THAT the Certification of Exemption will be sent to the External Auditor and the Period of Public assess rights will be set

ACTION: Clerk

426. **Payments for approval**

All payments on paper 4 were approved plus :

Grass cutting – Miles & McCulloch - £192
Cllr. Ian Hames expenses re: Land Tribunal hearing - £510.58
Insurance renewal – Business services at CAS - £154.22 (to be held and not sent immediately)

RESOLVED: THAT invoices to be paid

ACTION: Clerk

427. **Any other business.**

I. Ledwell Village green parking

Cllr. Clive Hill asked if the council would approve a subscription to the Open Spaces Society which protects village greens. Cost £49.
Proposed by Clive Hill and seconded by Ian Hames

RESOLVED: THAT subscription of £49 would be paid

ACTION: CH

II. Low Flying Aircraft

Cllr. Clive Hill asked if the council could send a polite letter to the 2 main flying schools at Enstone, asking for the pilots to pay attention to the noise abatement zones.

RESOLVED: THAT a polite letter would be sent

ACTION: CH

III. Grass cutting contract

Kevin Drew is no longer available to cut the grass on Ledwell village green. Cllr. Ian Hames suggested that Cllr. James Rowe may be able to ask his gardener to do it. Member of public. Mr Luke Ponsonby stated that he would be able to fill in occasionally but not on a regular basis.

RESOLVED: THAT Cllr James Rowe will be asked to speak to his gardener

ACTION: Clerk / JR

IV. Parish Emergency Plan

The Clerk stated that no emergency plan had been found for the parish and so a form from OALC was circulated and Cllr. Emily Wheeler Booth volunteered to help fill it out, with help from the Clerk.

RESOLVED: THAT Cllr. Emily Wheeler Booth and the Clerk will meet to complete the Emergency Plan

ACTION: Clerk / EWB

V. Discontent from some members of public present

Some parishioners present had concerns regarding the financial implications on the council, of the Land Tribunal judgement.

The council were asked if they would send a letter out to all parishioners including a link to the judgement explaining how we arrived at this point. Cllr. Clive Hill stated that the council was willing to do so but not immediately as legal advice was currently being sought and the issue of costs discussed. Parishioner Tim Ringrose raised that he was not happy with the council's conduct. He was advised to register his grievances with Keith Butler at WODC. Parishioner Ian Simpson stated that he had no alternative but to make application to determine costs, if there is no agreement between the parties by noon on Thursday 17th May.

Cllr. Clive Hill stated that the council took legal advice and acted in good faith. Parishioners agreed but stated that they considered the council to have been misguided.

VI. Dates of next meetings (subject to change)

Monday 16th July 2018

Wednesday 26th September 2018

All meetings at 7.30pm at Sandford St.Martin Parish Hall

Meeting closed 21.21 pm

