

Sandford St Martin Parish Council

Council members are hereby summoned to attend the Parish Council Meeting on Thursday 11 March 2021 at 7.00 pm, via Zoom link below. Please inform the Clerk if you are unable to attend.

A Ogilvie

Anne Ogilvie – Sandford St Martin Parish Clerk

05 March 2021

Zoom access

<https://zoom.us/>

Meeting ID: 980 2236 4875

Password: 980589

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chair of the Council
2. To receive and accept apologies for absence
3. To approve and sign minutes of meeting on 12 November 2020
4. To receive declarations of interest from Members
5. Public participation – allow members of the public/press to comment on any item on the agenda, bring any matter to the attention of the council, or request the inclusion of an item on a future agenda
6. To receive reports from County and District Councillors
7. To receive and comment on Clerk's report
8. Planning and Enforcement
 - a. 21/00292/HHD – Erection of a single storey side extension
Beech Cottage, Mill Lane, Sandford St Martin – comment by 18 March 2021
 - b. Any planning applications or enforcement notices received before date of meeting
 - c. Update of previous planning applications and enforcement actions
9. Business items
 - a. To co-opt a new councillor
 - b. To receive asset inspection report and agree actions
 - c. To review and approve asset register
 - d. To review and approve revised Standing Orders
 - e. To review and approve revised Grants and Donations Policy

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- f. To review and approve Habitual or Vexatious Complaints Policy
 - g. To review and approve Community Engagement Policy
 - h. To review and approve Business Continuity Policy
 - i. To review the effectiveness of the 2019-20 internal audit
 - j. To comment on concern from resident regarding tree removal in November
 - k. To consider date, time, venue and format of Annual Parish Meeting
 - l. To acknowledge receipt of External Auditor Report and Certificate for 2019/20 and agree actions
10. Finance
- a. To ratify expenditure since last meeting
 - b. To approve current expenditure
 - c. To approve council administration expenses
 - d. To instruct bank signatories to sign approved payments or process bank transfers
 - e. To note monies received
 - f. Update of current status of bank account
 - g. To approve budget update
 - h. To approve budget virements
 - i. To approve bank reconciliation
 - j. To approve finance update
11. Items for information and for the next agenda only
12. Next meeting – to agree date, time and venue for the Annual Council Meeting
13. To consider whether to resolve under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during the consideration of the following item
14. To consider providing an LGPS pension for the Clerk as per contract