

DOCUMENTS FOR APPROVAL AT SEPTEMBER COUNCIL MEETING – NOTES

03 September 2020

Document	Revision	Notes
Press and Media Policy	Draft	New
Standing Orders	Rev A	No change
Financial Regulations	Rev A	No change
Freedom of Information Scheme	Draft	New – legal requirement for council to have
Data Protection Policy	Rev A	No change
Document, Storage, Retention and Destruction Policy	Rev A	No change
Privacy Notice	Rev B	Change of contact details
Privacy Notice – staff, councillors	Rev B	Change of contact details
Privacy Policy	Rev B	Change of contact details
Requests for Information Policy	Rev B	Change of contact details
Security Incident Response Policy	Rev B	Change of contact details
Training and Development Policy	Rev B	Added section about training needs identification for volunteers
Health and Safety Policy	Rev A	No change
Equal Opportunities Policy	Rev A	No change
Sickness and Absence Policy	Rev A	No change
Disciplinary and Grievance Policy	Rev A	No change
Complaints Procedure	Rev draft	New
Complaints Form	Rev draft	New
Co-option Policy	Rev draft	New