

SANDFORD ST. MARTIN PARISH COUNCIL

To: ALL MEMBERS OF SANDFORD ST. MARTIN PARISH COUNCIL.

You are hereby invited to attend the ANNUAL PARISH COUNCIL MEETING of SANDFORD ST. MARTIN PARISH COUNCIL to be held on Thursday 9th May 2019 at 7.30pm at SANDFORD ST. MARTIN PARISH HALL for the transaction of the business set out in the agenda below.

Clerk to the Parish Council

Email: sandfordclerk@hotmail.co.uk

AGENDA

1. To receive apologies for absence

2. Election of Chair

3. Declarations of Interest - the Chairman

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

4. Minutes of the last meeting - the Chairman

- 4.1 To approve the minutes of the Parish Council meeting held on 15th April 2019
(*Paper 2*)
Matters arising not on agenda (for information only)

5. Update from Chair –the Chairman

- 5.1 Update on any recent advice supplied to council

6. Adoption of Standing orders and Financial Regulations - the Clerk

- 6.1 To receive the Standing orders and Financial Regulations for approval

7. Year End accounts (*paper 3*) - the Clerk

- 7.1 To approve the AGAR 2018/19
7.2 To receive and note the Internal auditor report for year ending 31 March 2019

8. Finance

- 8.1 Payments for approval (*paper 4*) – the Clerk
8.2 Bank Rec

9. Barton Bulletin accounts – the Clerk

- 9.1 To note the accounts for the Barton Bulletin from B.Lawrie

10. Website

- 10.1 To review progress on Website – IH

11. Planning

11.1 APPLICATION NO: 19/00928/HHD Manor Farm, Manor Road , Sandford St Martin

12. Clerk Vacancy – The Chairman

13. To receive items for next agenda, date and location of next meetings

If Required :

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

7. To receive any updates on advice received to date and agree actions.

Papers enclosed to support agenda.

Paper number	Paper title
1.	Agenda – 9 th May 2019
2.	Draft Minutes of meeting held 15 th April 2019
3.	Year End accounts
4	Payments for approval

Signed: **R Johnson**